

Marion County Treasurer

TAX PAYMENT DEBIT OPTION Enrollment Form

With the **TAX PAYMENT DEBIT OPTION** the amount of your semi-annual Marion County property tax bill will be automatically deducted from your checking account. There is no parking problem, standing in line, writing checks, buying postage, or finding a mailbox – we simply debit the bank account as requested by you.

Property taxes are due May 10 and November 10 each year. The Marion County Treasurer will send you a Bank Account Deduction Notice before each due date showing the usual tax-related information and the amount of the payment to be deducted from your checking account on May 10 or November 10. If you receive anything other than a Bank Account Deduction Notice we will NOT deduct your payment and you will be responsible for making your payment by the due date.

You will have time to review your tax statement before the amount owed is deducted from your checking account. **You will have time, up to five working days before the due date, to call the Marion County Treasurer (327-4040) if you have questions or need to request that your account not be debited.**

Enrollment is easy, just read and agree to the following terms, then complete and return the form on the back. ***If we receive your Enrollment Form at least 15 business days before the next due date – your deductions will begin on that due date.***

_____Cut Here_____

I authorize the Marion County Treasurer in Indiana to deduct funds from my account at the financial institution named on the reverse to pay my Marion County property taxes directly. I understand and acknowledge the following:

that the receipt of a billed statement (Bank Account Deduction Notice) for property taxes from the Marion County Treasurer constitutes prior notice to me about my pre-arranged payments which may differ from installment to installment; and,

that I can STOP these automatic payments if I notify the Marion County Treasurer and/or my financial institution in writing no less than five business days before the due date; and,

that the Marion County Treasurer and/or my financial institution can stop my participation if necessary;

that I MUST notify the Marion County Treasurer promptly if I change banks or if my banking account number changes; and

that I MUST notify the Marion County Treasurer if I am no longer responsible for paying property taxes on the subject property; and

that there will be a handling fee charged to me for each payment that cannot be processed due to NSF, inactive accounts, etc.; and

that if this debit is not honored by my bank or financial institution for any reason under my control I will be charged a 10% late payment penalty as required by law.

Signature_____

Date_____

The terms are repeated here for your benefit; please retain for your records.

I authorize the Marion County Treasurer in Indiana to deduct funds from my account at the financial institution named on the reverse to pay my Marion County property taxes directly. I understand and acknowledge the following:

that the receipt of a billed statement (Bank Account Deduction Notice) for property taxes from the Marion County Treasurer constitutes prior notice to me about my pre-arranged payments which may differ from installment to installment; and, that I can STOP these automatic payments if I notify the Marion County Treasurer and/or my financial institution in writing no less than five business days before the due date; and, that the Marion County Treasurer and/or my financial institution can stop my participation if necessary; that I MUST notify the Marion County Treasurer promptly if I change banks or if my banking account number changes; and that I MUST notify the Marion County Treasurer if I am no longer responsible for paying property taxes on the subject property; and that there will be a handling fee charged to me for each payment that cannot be processed due to NSF, inactive accounts, etc.; and that if this debit is not honored by my bank or financial institution for any reason under my control I will be charged a 10% late payment penalty as required by law.

- **Complete all requested information.**
- **Attach a **VOID** check for the checking account listed.**
- **Sign Authorization agreement on reverse of form.**
- **Return to:**
Tax Payment Debit Option
Marion County Treasurer
200 E Washington St Ste 1001
Indianapolis, IN 46204-3356.

_____ Cut Here _____

Marion County, Indiana
Tax Payment Debit Option Authorization

Name: _____ P O Box/Apt Number: _____

Street Address: _____

City, State and Zip Code: _____

Your Daytime Phone: _____

Your Bank or Financial Institution: _____

Your Checking Account Number: _____

List Parcel and/or Schedule numbers for which you are authorizing deduction from the above account:

_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

List additional parcel/schedule numbers on a separate sheet and firmly attach.